

## Paying clergy cover in a vacancy

During a parish vacancy it is normally the Area Dean and Churchwardens who organise clergy to take Sunday (and possibly midweek) services. They used to operate a sequestration fund out of which the fees and travel expenses of clergy were paid: that is no longer the case, but a similar mechanism operates.

The Diocese will reimburse service fees for up to two services per week plus travel expenses (£26.50\*service fee and 45p per mile). The PCC (treasurer) needs to send Maureen Clark at Cuthbert House ([maureen.clark@durham.anglican.org](mailto:maureen.clark@durham.anglican.org)) a brief statement on a monthly basis.

	Day - month	Day - month	Day - month	Day - month	Day - month
Date of service					
Minister paid					
Fee					
Travel					
Total paid					

On the first occasion they should supply the PCC bank details to enable a BACS transfer.

Funerals and weddings are dealt with in the normal way - paying 80% of the DBF fee to visiting retired/non-stipendiary clergy and submitting the remaining 20% in the usual way via the DBF Fee Return form.

*\*£26.50 applicable from 1<sup>st</sup> April 2020*