**Annual Return**

**Lay People authorised to distribute Holy Communion**

**Under the Bishop of Durham’s Guidelines 2017**



Parish:

Incumbent/Priest in Charge:

***We, the Incumbent and PCC of the said parish have approved for the following people, in accordance with the Bishop of Durham’s Guidelines 2017, to assist in the administration of the elements of Holy Communion in the parish. The principle of lay administration and the permission sought for these people, have been fully discussed by the PCC.***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Date of Authorisation | Date Authorisation Expires | State either:  Church/Home | If Home, has clear DBS been received, Safer Recruitment guidance followed & Safeguarding Training attended? |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Signature of Incumbent/Priest in Charge/Area Dean:**

**Signature of PCC Representation:**

**Date:**

**Form to be returned to the Bishop’s Office, Auckland Castle, Bishop Auckland, County Durham, DL14 7NR**

**by 31st December each year**