

TIMELINE CHECKLIST FOR

GUIDED PLEDGE

GUIDED PLEDGE - THE MECHANISM WE USE TO PROVIDE PARISHES WITH A GUIDELINE FOR THEIR PARISH SHARE CONTRIBUTIONS

JANUARY

Finalise year-end accounts before sending to Independent Examiner

FEBRUARY

Send accounts to Independent Examiner - this has to happen some time before the APCM

MARCH

Prepare accounts and reports for the APCM

APRIL

Hold APCM before the 31 May

MAY

Complete Return of Parish finance online and send a copy of parish accounts to the Diocese **OR** Complete Return of Parish Finance form and send this and a copy of parish accounts to the Diocese

JUNE

Plan PCC meeting for September to discuss Parish Share
Electoral Roll figures to be submitted to the Secretary of Diocesan Synod by 1 July

JULY

Sit back and relax... enjoy your holiday... you've been working hard! :)

AUGUST

Sit tight. We're finalising data for Guided Pledge figures to go out

SEPTEMBER

Your Area Dean should now have all Guided Pledge figures so you should be receiving yours soon . Time to meet as a PCC to discuss Parish Share

OCTOBER

Submit the agreed Parish Share pledge to your Deanery Leadership Team

NOVEMBER

Parish Share pledges should now all be in, the Diocesan budget for next year is being finalised and Synod meet this month to agree and sign off that budget

DECEMBER

It's Christmas! Let's thank God for everything he has done and look forward to a great year ahead...