

CMD Special Grants Advice for Clergy

1. The CMD Grants Panel considers grants for larger sums. Clergy are invited to apply for these by sending a letter to Revd Canon Dr Alan Bartlett, Cuthbert House, Stonebridge, Durham, DH1 3RY or email alan.bartlett@durham.anglican.org which can be forwarded to the panel.
2. It is **always** worth having a conversation with Alan before submitting the formal application. His phone number is 0191 374 6012 or 07384 214 576.
3. The letter of application should be written in such a way as to clarify for the lay and clergy of the panel the following points:
 - (i) The applicant's current post and length of service.
 - (ii) The venture being undertaken.
 - (iii) The total cost of the venture.
 - (iv) A specific sum which is being sought as a grant.
 - (v) An indication of any other grants being applied for or which have been secured.
 - (vi) The reasoning behind the venture, including an indication of any discernment process or advice that has been received.
 - (vii) An indication of the kind of outcomes that are hoped for.
 - (viii) Something personal that helps the panel to feel that this really is a 'special grant', something which shows a sense of passion for the venture or connects it with a long-held hope or desire or specialist ministry.
 - (ix) An assurance that appropriate permissions have been received when the venture will occupy significant periods of time.
 - (x) An undertaking to report back on the value of the enterprise and to produce, if requested, something to be used to encourage others to take their ministerial development seriously.
 - (xi) Please state what motivated you to apply for a Special CMD Grant.
4. The panel may wish to consult the relevant Archdeacon before awarding a grant, but do not require references or testimonials with the letter of application.
5. The scheme is administered by Alan, responsible to the Revd Canon Libby Wilkinson, Director of Mission, Discipleship and Ministry.

September 2018