**CONFIDENTIAL**

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| **Childcare Disqualification Self-declaration Form** |

The post you hold within school involves regularly providing relevant childcare to children under 8 years of age as set out in Keeping Children Safe in Education (Sept 2023) para 263 – 267. As part of our commitment to safeguarding you are required to provide the information requested on this form to ensure you continue to be suitable for employment in this role.

The legislative provisions which allow us to request this information from you are as follows:

* The Childcare Act 2006
* The Childcare (Disqualification) and Childcare (Early Years Provision Free of Charge) (Extended Entitlement) (Amendment) Regulations 2018 (“the 2018 Regulations”)
* Rehabilitation of Offenders Act 1974
* Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in

Please note you are only required to declare any cautions issued as below:

**Cautions** – issued on or after 6 April 2007.

**Youth cautions** – issued on or after 8 April, 2013

Please return this form in a sealed envelope, to the Headteacher

**Please note that failure to complete this form or disqualification from employment by virtue of the 2018 Regulations may be considered as gross misconduct under the Disciplinary processes and could result in summary dismissal.**

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| Name: |  |
| Post title: |  |
| School: |  |
| Proposed start date (if applicable): |  |

**Please circle one option for every question**

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| **Section 1 – Orders or other restrictions** | |
| Have any orders or other determinations related to childcare been made in respect of any child in your care? | YES/NO |
| Have any orders or other determinations been made which prevent you from being registered in relation to childcare, children’s homes or fostering? | YES/NO |
| Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the 2018 Regulations? Available at the link below:  <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/719794/Disqualification_under_the_childcare_act_July2018.pdf> | YES/NO |
| Are you banned from working with children by the Disclosure and Barring Service (DBS)? | YES/NO |
| *Teaching staff only*  Are you prohibited from teaching by the Teaching Regulation Agency (TRA)? | YES/NO |
| **Section 2 – Specified and Statutory Offences** | |
| Have you ever been cautioned, reprimanded, given a warning , given a youth caution or been convicted of: | |
| Any offence against or involving a child (a child is any person under the age of 18)? | YES/NO |
| Any violent or sexual offences against an adult? | YES/NO |
| Any offence under the Sexual Offences Act? | YES/NO |
| Any other relevant offences as set out in the 2018 Regulations?  <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/719794/Disqualification_under_the_childcare_act_July2018.pdf> | YES/NO |
| Any offence resulting in the death of or bodily injury of a child? | YES/NO |
| Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country | YES/NO |

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| **Section 3 – Provision of Information** | |
| If you have answered YES to any of the questions above you should provide details below. Give details of the order, caution, reprimand, warning or conviction, including dates and relevant court / organisation. | |
| You must also provide a copy of the relevant order, caution, conviction etc. In relation to cautions/convictions a DBS certificate may be provided. | |
| **Section 4 – Declaration** | |
| In signing this form, I confirm that the information provided is true to the best of my knowledge and that: | |
| * I understand my responsibilities to safeguard children. | |
| * I understand that I must notify my Headteacher immediately of anything now, or in the future, which affects, or might affect, my suitability to work in the school, including any cautions, warnings, convictions, orders or other determinations made that would render me disqualified from working with children under the Childcare Act 2006, replacement or similar legislation. Failure to notify is considered a serious matter and is considered gross misconduct under the Disciplinary processes and could result in summary dismissal. | |
| **Signed:** | **Date:** |
| **Print Full Name:** | |